



**СӘТБАЕВ**  
УНИВЕРСИТЕТИ

**NON-PROFIT JOINT STOCK COMPANY  
"KAZAKH NATIONAL RESEARCH TECHNICAL UNIVERSITY  
NAMED AFTER K.I.SATPAYEV".**

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## **CODE OF ETHICS**

**for students of NJSC «Kazakh National Research Technical University  
named after K.I.Satbayev»**

**CE 029-05-13.08.01-2024**

Almaty 2024

## PREDICTION


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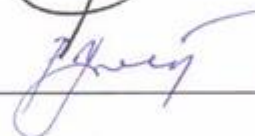
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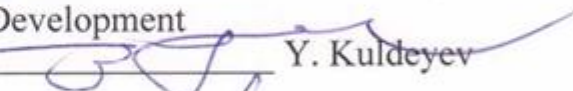
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## CONTENT

1. Main purpose	4
2. Normative bases of operations	4
3. Basic concept	5
4. Ethical foundations of student attitudes	5
5. Rules of behavior for students at KazNRTU	6
6. Right and duties of KazNRTU students	6
7. Student responsibility	7
List of changes	8

## **1 Main purpose**

1.1 The Code of Ethics defines the system of rules of conduct that teach in the learning process at the NAO "KazNRTU named after K.I. Satpayev" (hereinafter referred to as the University).

1.2 The Code of Ethics is aimed at creating a favorable psychological climate for communication between students, as well as with teachers and other employees of KazNRTU.

1.3 This Code is a voluntary agreement among students that defines the ethical standards and conduct of a University student from the moment of enrollment until completion of studies.

1.4 The Code of Ethics establishes mandatory rules of conduct for every student at KazNRTU.

1.5 Systematic failure to comply with the provisions of the Code of Ethics is the basis for the institute to initiate a procedure for reviewing a personal case by the institute's Disciplinary Commission.

1.6 The Code of Ethics is valid without any time limit.

## **2 Normative bases of operations**

- Constitution of RK from 30.08.1995;
- Law of the RK "On Education" from 27.07.2007, No. 319-III;
- Law of the RK "On Combating Corruption" dated 18.11.2015, No. 410-V;
- Law of the RK "On Religious Activity and Religious Associations" from 11.10.2011, № 483 - IV;
- Law of the Republic of Kazakhstan "On State Youth Policy of the Republic of Kazakhstan" from 09.02.2015 № 285-V;
- Anti-corruption standard to ensure openness and transparency in organisations of higher and (or) postgraduate education, approved by the Order of the MES RK from 4.05.2020;
- Charter of NJSC "Kazakh National Research Technical University named after K.I.Satbayev", approved by the order of the Minister of Education and Science of the Republic of Kazakhstan;
- ISO 9000 series IS;
- NJSC "KazNRTU named after K.I.Satpayev" Quality Manual;
- Internal regulatory documents;
- Orders and instructions of the University management;
- This Code.

### 3 Basic Concepts

**Mutual respect** - all students, teachers and staff of the University are expected to have a mutual respectful attitude, expressed in compliance with generally accepted standards of ethics and morality, respect for others' rights and legitimate interests, inadmissibility of familiar or arrogant treatment, derogatory evaluative and allegorical judgments and incorrect comparisons.

**Correctness** - all students, teachers and employees of the University are expected to maintain a restrained and objective style of expressing their opinions or positions without making categorical conclusions on issues on which the student, teacher or employee of the University does not have complete and reliable information.

**Neutrality** - all students, teachers and staff of the University are expected to remain neutral in assessing other people's preferences, no matter what areas they concern, if they are within the legal framework and are not prohibited by current regulations. Equally prohibited is the promotion of any preferences, regardless of the scope of their attribution.

**“Zero tolerance” for any manifestations of corruption and academic dishonesty** - reporting and responding to facts and knowledge of corrupt behavior and violations of academic integrity, including, but not limited to, requests or offers of unauthorized assistance in completing academic assignments, resolving academic issues or general patronage .

**“Zero tolerance” for any manifestations of harassment or other forms of persecution** - taking immediate measures to inform and respond to facts and information about facts of harassment or other forms of persecution, including, but not limited to, immoral behavior (actions) incompatible with academic culture and rights and legitimate interests other persons.

### 4 Ethical foundations of student attitudes

4.1 All students on the University campus are expected to comply with generally accepted standards of morality and ethics, and to treat others with respect and kindness.

4.2 Each student must observe discipline in appearance (shorts, flip-flops, etc. are not allowed). The appearance of students, teachers and staff of the University must be neat and appropriate in style of clothing (depending on the tasks performed), and must not offend the feelings of others or attract undue attention.

4.3 In all cases when students are on the territory of the University, the regime of being in a public place is observed, where it is necessary to take into account the rights and legitimate interests of other persons. Noisy discussions, loud

displays of emotion, or other actions that may cause inconvenience to others should be avoided.

4.4 In public catering areas, co-working spaces, libraries, classrooms and other premises, it is necessary to treat university property with care, maintain order and cleanliness, and ensure that all students can use and operate the equipment.

4.5 KazNRTU student in relationships with other students, with teachers and staff of University must be tactful, correct, polite, comply with the fundamental rules of business communication, be responsible, honest, disciplined and obligatory.

## **5 Rules of behavior for students at KazNRTU**

5.1 Every student is required to maintain discipline. During classes, the student should not interfere with their conduct by talking, moving, distracting the attention of others.

5.2 The student may ask questions regarding the content of the lesson, but must do so in ways that do not disrupt the course of the lesson. Replies from the floor are not allowed.

5.3 During training sessions, the mobile phone signal should be turned off or, as a last resort, switched to silent mode.

5.4 The student must comply with ethical standards and rules during internship and preparation of the thesis.

5.5 It is prohibited to perform religious ceremonies on university premises.

5.6 Smoking in university buildings and adjacent areas is strictly prohibited.

5.7 Drink alcohol, be in a state of alcoholic or other intoxication, use or distribute drugs, publicly express aggression in any form on the territory of the educational institution, including in dormitories.

5.8 Endorsement, indirect advertising or direct promotion of habits harmful to human health, including the use of drugs, gambling, and other prohibited or obscene materials is prohibited.

## **6 Rights and duties of KazNRTU students**

6.1 Students have the right to:

- in accordance with the rules approved by the university, obtain a place in a dormitory (for freshmen and a place for senior groups of beneficiaries) with the right to use the personal services of the dormitory;

- If students wish, they can take an active part in the social and scientific life of the university (work in scientific circles, participation in student conferences, visiting sports sections, artistic and creative associations, cultural events held at the university).

- participation and activity in the social and scientific life of the university;

- to carry out activities aimed at strengthening and developing student self-government;
- contacting the adviser and the directorate of the institute, the management of the institute when a conflict situation arises and it is impossible to resolve it on our own;
- timely and high-quality implementation of all types of educational activities provided for in the curriculum;
- responsible attitude towards learning;
- active, purposeful, systematic mastery of the basics of professional knowledge, skills and competencies, professional ethics;
- management of university regulations governing the main aspects of the relationship between the university and students.

6.2 KazNRTU students are required to:

- carrying out educational and scientific work, do not allow facts of academic dishonesty, including cheating and asking others for help when passing knowledge control procedures, submitting ready-made educational materials of any size (abstracts, coursework, tests, diploma and other works), including the Internet-resources as the results of one's own labor;
- show mutual respect and tolerance, do not allow discrimination on social, racial, national, gender or religious grounds;
- lateness and absences from classes without a good reason.

## **7 Student Responsibility**

7.1 If a student violates the provisions provided for by this Code, the following disciplinary measures may be applied to him:

- remark;
- reprimand;
- severe reprimand;
- expulsion from the University;

7.2 When deciding on the choice of disciplinary action for a student, all the circumstances of the offense committed, the damage caused, the student's personality, as well as his attitude to the crime are taken into account.

**List of changes**

Order number changes	Section in document	Type of change (replace, cancel, add)	Number and date notice	Change made	
				Date	Surnames and initials, signature, position